



4.4.2: There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom management:

The classroom being the primary and important workspace, it is managed with proper systems and procedures as recommended by the Management. It is followed keeping in mind the modern teaching-learning environment.

The classrooms are well equipped with contemporary technology like smart boards, mike systems, and other technologies for better and more effective teaching. CCTVs installed outside of the classroom to make sure of the safety and security of all students, teachers, and equipment.

The institution has adequate infrastructure and physical facilities for teaching – learning, towards this our college has 35 classrooms, apart from this one principal room, one office room, 5 faculty rooms, 1 Co-operative store, 2 securities 2 housekeeping, 2 pantries, 3 computer labs, 2 seminar hall, 2 Science Laboratories, and one general Library. Stock list of assets of Classroom property, cleaning, and maintenance is done on a regular basis. Modern teaching technology and proper reporting systems about repairs and replacements are the basic attributes of classroom management. This also includes the asset management that forms the core of the working of the college.

Library

For the overall smooth functioning of the library, it is divided into the following four main sections each section has its unique identity and with defined standard procedures the library works effectively and serves its patrons for information requirements.

1. Acquisition/ Processing Section
2. Circulation Section
3. Serial Section
4. Reference Section

The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered and check on the facilities to be provided for the students and the staff. Generally, the norms conform to the institutional policies and the policies of the parent body. Yearly statistics for the utilization of library resources help in the collection development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis.

Sports

Games and sports are very similar: A game is a physical or mental activity or contest that has rules and that people do for pleasure. A sport is a contest or game in which people do certain physical activities according to a specific set of rules and compete against each other. Sports are specific physical activities one can compete in such as basketball, football, field hockey, running, cycling, rock climbing, swimming, diving, and weight lifting.

Coaches for events where there is good student representation are appointed with the permission of the Management and the Principal. While the IQAC defines policies related to workshops/seminars/conferences for students and staff across faculties, the website acquaints the users with the working system of the college and also invites suggestions on better working processes.

Computers

The computer centre caters to the day-to-day needs of the students and faculty to keep abreast with the trends in engineering and technology. The college has 50 depots with necessary accessories and peripherals which are supported by appropriate software. The Institute is equipped with excellent computing facilities and is networked through LAN. Internet facility with 100 MBPS bandwidth is available to all academic, and administrative units. Maintenance of computers (Hardware and Software), updating software related to the administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, software, CCTV, Fire extinguisher, garden, and security are in place. The policy is developed to maintain a balanced student and computer ratio so that all students will be benefited for academic purposes. The safety of girls is specially handled and appropriate measures are taken to make the campus safe for students.



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